

**REQUIREMENTS FOR A VISITOR'S VISA: (All relevant documents must be in English and completed using BLACK INK PEN)**

The following documentation should be submitted:

- (1) A fully completed application form DHA-84, signed and dated by the applicant.
- (2) Two (2) recent identical passport photographs.
- (3) A passport valid for no less than thirty (30) days after departure from the Republic of South Africa and containing at least two (2) blank pages for endorsements (non-Dutch passports must contain valid long-term or permanent residence permits for the Netherlands).
- (4) EU nationals (**non-Dutch residents**) who are exempt from Dutch residence permit conditions must provide Proof of Residence registration by obtaining an International Basic Administration of Personal Details Extract ("Uittreksel van Gemeentelijke Basis Administratie") from your local Town Hall (Gemeente).
- (5) Payment of the non-refundable administrative fee (please see Tariffs).
- (6) Where parents are travelling with a child (under the age of 18), such parents must produce an unabridged birth certificate of the child reflecting the particulars of the parents of the child. In the case of one parent travelling with a child, he or she must produce an unabridged birth certificate and:
  - (i) Consent in the form of an affidavit from the other parent registered as a parent on the birth certificate of the child authorizing him or her to enter into or depart from the Republic of South Africa with the child he or she is travelling with;
  - (ii) A court order granting full parental responsibilities and rights or legal guardian ship in respect of the child, if he or she is the parent or legal guardian of the child; or
  - (iii) Where applicable, a death certificate of the other parent registered as a parent of the child on the birth certificate.

Where a person is travelling with a child who is not his or her biological child, he or she must produce:

- (i) A copy of the unabridged birth certificate of the child;
- (ii) An affidavit from the parents or legal guardian of the child confirming that he or she has permission to travel with the child;
- (iii) Copies of the identity documents or passports of the parents or legal guardian of the child; and
- (iv) The contact details of the parents or legal guardian of the child;

Any unaccompanied minor shall produce to the immigration officer:

- (i) Proof of consent from both his or her parents or legal guardian, as the case may be, in the form of a letter or affidavit for the child to travel into or depart from the Republic: provided that in the case where one parent provides proof of consent, that parent must also provide a copy of a court order issued to him or her in terms of which he or she has been granted full parental responsibilities and rights in respect of the child;
- (ii) A letter from the person who is to receive the child in the Republic of South Africa, containing his or her residential address and contact details in the Republic of South Africa where the child will be residing;
- (iii) A copy of the identity document or valid passport and visa or permanent residence permit of the person who is to receive the child in the Republic of South Africa; and
- (iv) The contact details of the parents or legal guardian of the child.

- In respect of minor dependent children accompanying the applicant to or joining the applicant in the Republic, the following documentation shall be submitted:
  - a) an unabridged birth certificate;
  - b) proof of adoption, in the case of an adopted minor;
  - c) proof of guardianship or custody, in the case of a minor subject to guardianship or custody; or
  - d) consent from the guardian, in the case of an unaccompanied minor.
- Proof of sufficient funds by means of recently certified bank statements for the last 3 (three) months (including the day before or two before application is submitted).
- Documentation confirming the purpose and duration of the visit; i.e. a letter of invitation explaining the host's relationship to the applicant written in English, with the host's name's South African ID number, address and work details. If invited by a company, the program or description of activities on letterhead may be provided. If visit is for a normal holiday, proof of booked hotel is required an/or an invitation letter from a South African citizen/Permanent Residence holder. Copy of their ID or passport or Permanent Residence certificate must also be attached.
- Proof of accommodation.
- A yellow fever vaccination certificate if the applicant travelled or intends travelling from or through a yellow fever endemic area: provided that the certificate shall not be required when the applicant travelled or intends travelling in direct transit through such area.
- Flight reservations.

**Incomplete applications will not be considered.**

**PLEASE NOTE:**

- ❖ Applications should be submitted in person.
- ❖ Documentation that accompanies the application should be original or certified copies and, if applicable, translated by a sworn translator into English.
- ❖ The original passport is required during the entire application process.
- ❖ All payments are in cash only and the correct amount must be provided.
- ❖ The conditions for visas and fees are subject to change without prior notice.
- ❖ The required processing period is 5-10 working days.
- ❖ Office hours: 09h00 – 12h00 working days excluding holidays (see website for official public holidays).
- ❖ Please address any further questions by e-mail to the address indicated on the main Consular page.