



## **BIRTH CERTIFICATES**

***(All relevant documents must be completed using BLACK INK PEN)***

Please indicate clearly if you want an unabridged version for use outside RSA, computer printed or certified copy of the birth register or abridged certificate.

If you have a previous certificate, please attach a certified copy so that it becomes easier to trace the record.

### **ALL APPLICATION FORMS ARE OBTAINABLE AT THE CONSULATE**

The following documentation is required for a copy of a Birth Certificate (birth already registered in RSA):

- Fully completed BI-154 in black ink.
- Copy of passport and/or ID document.
- Copy of temporary/permanent residence.
- Copy of previous certificate, if possible.
- Payment of the prescribed fee (please see Tariffs).

### **PLEASE NOTE:**

- ❖ It is strongly recommended to apply for an Unabridged Apostilled Certificate. There is no additional cost.
- ❖ For a South African citizen who hasn't been issued a birth certificate after 2002, a BI-24 form with fingerprints is required.
- ❖ All payments are in cash only and the correct amount must be provided.
- ❖ Applications are likely to take 20 to 30 weeks and possibly longer.
- ❖ Office hours: 09h00 – 12h00 working days excluding holidays (see website for official public holidays).
- ❖ Please address any further questions by e-mail to the address indicated on the main Consular page.